

Psychology Department Teaching Assistant (TA)
Mid-semester Evaluation

Teaching Assistant (TA): _____ Class: _____

Duties (check all that apply)	Description (1= needs improvement; 3=adequate; 5=excellent)
<input type="checkbox"/> Grading	
<input type="checkbox"/> Tests	_____
<input type="checkbox"/> Assignments	_____
<input type="checkbox"/> Papers (with guidelines/rubric)	_____
<input type="checkbox"/> Drafts of papers (with rubric)	_____
 <input type="checkbox"/> Tests/Exams	
<input type="checkbox"/> Constructing	_____
<input type="checkbox"/> Proctoring	_____
<input type="checkbox"/> Storage	_____
<input type="checkbox"/> Construct/proctor make-ups	_____
<input type="checkbox"/> Construct answers	_____
 <input type="checkbox"/> Maintain Class Records	
<input type="checkbox"/> Posting marks	_____
<input type="checkbox"/> Answer keys	_____
<input type="checkbox"/> Posting announcements	_____
 <input type="checkbox"/> Class Preparation	
<input type="checkbox"/> Lecturing (no more than 3X)	_____
<input type="checkbox"/> Class demonstrations	_____
<input type="checkbox"/> Photocopying	_____
<input type="checkbox"/> Place materials on reserves	_____
 <input type="checkbox"/> D2L Management	_____
 <input type="checkbox"/> Office Hours (not to exceed 3hrs/week)	
<input type="checkbox"/> Student email	_____
 <input type="checkbox"/> Attend class	_____
<input type="checkbox"/> Read textbook	_____
<input type="checkbox"/> Conduct review sessions or discussions	
<input type="checkbox"/> In person	_____
<input type="checkbox"/> Online	_____
 <input type="checkbox"/> Miscellaneous	
<input type="checkbox"/> Webpage management	_____
<input type="checkbox"/> SALT services/DRC	_____
<input type="checkbox"/> Note taking	_____
<input type="checkbox"/> Other (specify): _____	_____

Where, if anywhere, are improvements needed?

TA Signature: _____ Instructor Signature: _____