We are working with Examity to increase capacity of our online proctoring. The most common ways faculty use Examity at our campus are:

- **Level Two** called **Record and Review**. Examity authenticates the student into the exam and then uses the student’s webcam to record them taking the exam. Examity auditors review each recording and identify any suspicious behavior. The course instructor is responsible for reviewing the list of suspicious behaviors and addressing any issues with the student.

- **Level Three** called **Live Proctoring** – Examity authenticates the student into the exam and a proctor will watch the student throughout the entire exam. The proctor can talk to the student to stop suspicious behavior. All suspicious behavior is timestamped. The instructor for the course is responsible for reviewing the flagged behavior and addressing the issue with the student.

As we move all classes to the online environment, we want to increase our capacity with Examity. We can do this by **only offering Level Two – the Record and Review option**. This change would increase our proctoring capacity by 3 times. We would go from 1,000 exams per day to 3,000 exams per day allowing us to serve more courses. We are recommending Examity be used only for high-stakes exams and/or large classes.

When using online proctoring, we would like you to be aware that some students may not have access to the proper technology or Internet bandwidth for a good Examity experience. Examity has very specific technology, space, and Internet requirements that not all students will be able to meet. Accommodations for these students will need to be considered and planned. The student requirements for use of Examity are:

- An empty room.
- Desktop computer or laptop (Tablets, Chromebook and cell phones do not meet requirements)
- A working built-in or external webcam and microphone.
- Internet speed must be at least 2 Mbps download and 2 Mbps upload. **(Hot spots are not recommended)**

When students are signing up to take an exam with Examity it is in their best interest to create a profile and schedule in advance. It is not recommended to use the on-demand feature as this will increase wait times. Students who are registered with the Disability Resource Center (DRC) will need special accommodations. Theses need to be added in both D2L and Examity.

If you would still like to utilize Examity, you will need to be trained. Please reach out to Digital Learning InTech Team at 520.621.9462 or intech@email.arizona.edu.

- **Number of students or tests to be administered**
- **Start and end date for exam**

Anxiety about testing runs high among students and adding an online element will only increase this tension. We ask that you are thoughtful about when online proctoring is absolutely necessary. We are strongly encouraging all instructors interested in using Examity for their classes to please consider alternative assessment methods. There are several ways you can modify your assessments and still meet your stated objectives:

- **DRC website**: https://drc.arizona.edu/instructors/teaching-continuity-and-accessibility-strategies/#assessment
- **Contact OIA for help with assessment alternatives**: https://oia.arizona.edu/

Include the following statement in your test description: **“By clicking on the above link to access your assessment, you accept that you have reviewed and understand the Code of Academic Integrity in the policies section of your syllabus. You agree to abide by the respective requirements of the Code of Academic Integrity and that failure to abide will result in disciplinary action that may result in you being removed from the University.”**