



# Independent Study Proposal Form

## Instructions (please allow 3-5 business days for processing):

1. Focus and scope of Independent Study is to be determined by you, the student, and the Psychology faculty member. Students will earn an alternative grade of P, S, or F.
2. Fill out all sections of form. The form will not be approved without completion of all sections. You will need to download the free Adobe software to fill and sign the form electronically.
3. **Email your completed Independent Study Proposal Form to the advising team at [MBB-psycinfo@email.arizona.edu](mailto:MBB-psycinfo@email.arizona.edu).** We will add the credits to your schedule and will only notify you if there is a problem

## Student Section

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_@email.arizona.edu

## Registration Information

Class Standing: \_\_\_\_\_ Fr. \_\_\_\_\_ So. \_\_\_\_\_ Jr. \_\_\_\_\_ Sr.

*Indicate Course Number (H- indicates it is an Honors course. \* Indicates Engagement course.)*

Independent Study: \_\_\_ 199 \_\_\_ 299 \_\_\_ 299H \_\_\_ 399\* \_\_\_ 399H\* \_\_\_ 498\* \_\_\_ 499\* \_\_\_ 499H\*

Practicum: \_\_\_\_\_ 194 \_\_\_\_\_ 294 \_\_\_\_\_ 394 \_\_\_\_\_ 494

Preceptorship: \_\_\_\_\_ 391\* \_\_\_\_\_ 491\*

Honors Thesis: \_\_\_\_\_ 498H\*

*The University and Arizona Board of Regents have a set standard of 45 hours of course work for each unit of credit awarded.*

Number of Units: \_\_\_\_\_ 1 (45 hours) \_\_\_\_\_ 2 (90 hours) \_\_\_\_\_ 3 (135 hours)

\_\_\_\_\_ Other ( \_\_\_\_\_ hours)

Semester: \_\_\_\_\_ Fall \_\_\_\_\_ Spring

\_\_\_\_\_ Summer Session: \_\_\_\_\_ (start date) to \_\_\_\_\_ (end date)

## Independent Study Details

Title of Project: \_\_\_\_\_

Description of Project (Describe project goals, procedures, timeline, etc.): \_\_\_\_\_

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If Human Subjects Committee approval is needed, has it been obtained?

\_\_\_\_\_ Yes          \_\_\_\_\_ No

Faculty Advisor's Name: \_\_\_\_\_

Faculty Section Number: \_\_\_\_\_

### **Engaged Learning**

This Course is an Engaged Learning course in which you will participate in significant experiential learning and reflection designed to prepare you to apply skills and knowledge to the types of problems you may encounter beyond the classroom. If you earn a grade of P, or S, you will earn the notation "Engaged Learning Experience: Completed" on your UA transcript. The completion of this course will also appear on your Student Engagement Record in UAccess.

As part of the grading process, you will need to write a 2-3 pg. reflective report addressing the following:

- How did this experience influence your plans for the future?
- How do you see this being helpful in your future career?
- How did the experience help you in each of the following ways:
  - Collaborative/Teamwork
  - Problem Solving
  - Critical Thinking
  - Management Organizations
  - Career Preparedness

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## GUIDELINES FOR INDEPENDENT STUDY

Grades Available: S/P, C, D, E, I, W

Independent Study-Honors:

(credit varies) Qualified students working on an individual basis with professors who have agreed to supervise such work. Grades Available: A, B, C, D, E, I, W

- **Determination of credit:** The University and Board of Regents require a minimum of 45 hours of course work for each unit of credit awarded.
- **The number of credits** of Independent Study must lie within the approved credit range listed in the catalog course description.
- **The registration fee** for Independent Study credit is calculated at the same rate as for other credit courses.
- **The student should have a specific proposal** in mind when requesting Independent Study.
- **The content** of an Independent Study course must not significantly duplicate material offered in a regularly scheduled course in the department in the current semester, except with the College Dean's approval.
- **The method by which the student will be graded must be clearly stated in the description of the project.**
- **In the case that a grade of Incomplete is awarded** in an independent Study course, and the Project Advisor is no longer available, another Project Advisor must be identified who agrees to evaluate the student's work.